

CONCORD UNITED METHODIST CHURCH
1645 West Street, Concord, California 94521
REQUEST FOR USE OF CHURCH FACILITIES
INTERNAL ROOM USE REQUEST

CONCORD UMC _____
KOREAN UMC _____

GROUP NAME: _____

ROOM NEEDED: _____

REASON NEEDED: _____

DATE
NEEDED: _____

PERSON IN CHARGE: _____ PHONE: _____

START TIME: _____ END TIME: _____

SET-UP
NEEDS: _____

KITCHEN REQUIRED? _____

TODAY'S DATE: _____

YOUR SIGNATURE: _____

APPROVED: YES _____ NO _____